

MINUTES
REGULAR MEETING
CHARLOTTE HARBOR
COMMUNITY REDEVELOPMENT AGENCY ADVISORY COMMITTEE
Monday, June 6, 2011 – 11:00 a.m.
County Administration Building – Room 119
18500 Murdock Circle, Port Charlotte, FL 33948

Members Present

James Herston, Chairman
Michael Haymans, *Vice Chairman*
Grace Amodeo, *Secretary*
Nathaniel Cooley
Eddie Hale
Charlotte Ventola

Staff Present

Commissioner Stephen R. Deutsch
Debrah Forester, Redevelopment Manager
Matt Trepal, Growth Management
Roxann Read, Planner II

Guests

Members Absent

Garland Wilson

I. Call to Order

Chairman Herston called the June 6, 2011 meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee to order at 11:00 a.m. in Room 119 of the Charlotte County Administration Building.

II. Pledge of Allegiance

Chairman Herston led the members and the audience in reciting the Pledge of Allegiance.

III. Roll Call/Determination of Quorum

Roll call was taken; Secretary Grace Amodeo confirmed a quorum was present.

IV. Additions/Deletions to Agenda – None.

V. Approval of Minutes

A motion was presented by Grace Amodeo and seconded by Charlotte Ventola to approve the Minutes of the May 9, 2011 Regular Meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee as written. Motion carried unanimously.

VI. Commissioner Comments – None.

VII. Public Comments – None.

VIII. Development Review Report - Chairman Herston had nothing to report at this time.

IX. Old Business

Comprehensive Plan Review and Planning Districts – Debrah Forester mentioned the Committee talked about having a meeting to review the current Comp Plan and the CRAs goals and objectives but scheduling was problematic so it is included on today's Agenda. Discussion is needed in order to determine if changes are needed to the CRA

section of the Comp Plan and it will also be helpful in updating the Redevelopment Plan. The Redevelopment Plan must correspond with the Comp Plan.

Matt Trepal of the Building and Growth Management Department distributed a copy of his presentation entitled: Charlotte Harbor CRA Potential FLUM and Zoning Changes and reviewed each slide. Discussion followed regarding multi-use and PD zoning and the reduction of land use categories. Mr. Trepal noted that EAR based amendments should be submitted to the State later this year, November probably; he is hopeful that the development code draft will be available for public review and comment toward the end of the year or soon thereafter. The Advisory Committee should have its input finalized on or before its October meeting. It was the consensus of the Committee to include the Comp Plan on all upcoming meeting Agendas in lieu of having a workshop.

Project Priority Ranking Results/CIP Project Sheets – A copy of the ranking results were included with the meeting packet. Debrah Forester mentioned the CIP sheets, which show the construction costs for Phase I and II of the Harbor Walk, were also included in the packet. Other project costs were also reviewed. Charlotte Ventola asked about the reclaimed water line project and the mention of the Mary Lou Park facility on the CIP sheet. Ms. Forester mentioned there are no funds for this project but she will look into the description of the project and revise, if necessary.

Melbourne Bridge - Kelly Slaughter reported that Public Works have been successful in negotiating the cost of \$280,000 from \$454,000 for the Melbourne Bridge project and asked the Committee for approval to move ahead. Ms. Forester advised there are funds available in the Gateway Project Construction account. **A motion was presented by Michael Haymans, seconded by Charlotte Ventola and unanimously approved to move ahead with this project and commit CRA funds in the amount of \$268,000 for this project.**

Whidden Park Meeting Follow-up – Debrah Forester reported the Whidden Park meeting on May 24 was well attended by both Committee members and property owners. Ms. Forester noted that Chairman Herston took the initiative to meet with a smaller group of property owners and as a result of that meeting she was requested to obtain the taxable values for the properties within Whidden Park. Mr. Herston reported that the subcommittee meeting was well attended and it was agreed that the first step needs to be to obtain all costs associated with the construction and design of road improvements. The goal is to have the roads turned over to the County. Another meeting is planned for June 10 at 5:30 p.m. Michael Haymans suggested that because the project will be expensive, the Advisory Committee should help the property owners in Whidden to find leaders within that community who will help organize that community. Ms. Amodeo and Mr. Cooley noted that this was mentioned at the May 24 meeting and there were people who stepped up to form a subcommittee.

X. New Business

Hands Across the Harbor 2012 – Michael Haymans noted the 2012 Hands Across the Harbor event will be on January 28. The City of Punta Gorda CRA has work going on in Gilchrist Park at that time so the event will be at Bayshore Park again this year. The committee has been talking with Charlotte Environmental Center, who as a not-for-profit organization may partner with the Charlotte Harbor CRA so that sponsorships may be considered a charitable donation. The Punta Gorda CRA has advised they did not want to participate in the Hands Across the Harbor event this year so the budget has been reviewed. Zoomers has stepped up to the plate by reducing their fee but that will mean there will be fewer volunteers coming to help with the event from that organization.

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- XI. Correspondence/Communications** – Included in the meeting packet were:
- Minutes from Punta Gorda CRA meetings of May 4, 2011.
 - Support Letter for CCU to apply for grant funds in the amount of \$215,000.
 - Elizabeth Spicer's Monthly Report, along with flyers from the Fishing Tournament and Bench Sponsorship were included with meeting packet. Ms. Forester noted that the winner of the bench painting contest will be announced at the Wine Tasting Event in November. A copy of the 4th of July flyer was distributed at the start of the meeting along with the It's a Free Ride brochure.
- XII. Public Comments** – None.
- XIII. Staff Comments** – None.
- XIV. Attorney Comments** – None.
- XV. Member Comments**
Eddie Hale asked if there were any Minutes from the Whidden Park meeting. Ms. Forester noted that Minutes from the Special Meeting on May 24 will be part of the July meeting packet. Mr. Herston noted that only attendance was taken at the subcommittee meeting. Discussion at that meeting focused on the need to obtain quotes for road improvements.
- Charlotte Ventola noted she will be out of town and unable to attend the Advisory Committee meetings in July, August and September.
- Michael Haymans noted the Freedom Swim will be held on July 4 at 9 a.m. Boater volunteers are needed to help mark the course at 8:30 that morning.
- XVI. Next Meeting Date**
The next regular meeting of the Charlotte Harbor Community Redevelopment Agency Advisory Committee will be held on **Monday, July 11, 2011 at 10:30 a.m. in Room 119 of the Charlotte County Administration Center.**
- XVII. Adjournment**
There being no further business, the meeting **ADJOURNED** at 12:26 p.m.

Respectfully submitted,

Kathy M. Knee, Recorder

/kmk

Approved: _____ 7/11/11